

CALIFORNIA STATE LIBRARY

To: Cooperative Library System Coordinators
cc: System Administrative Council Chairs

From: Tom Andersen, CLSA Program Coordinator

Date: July 26, 2000

Subject: CLSA Statewide Data Base Subsidies, 2000/01

At its May 1998 meeting the California Library Services Board (predecessor to the Library of California Board) adopted a new CLSA Statewide Data Base strategy, with special provisions for cooperative library systems:

- to encourage cooperative library systems to implement regional resource sharing servers to link Z39.50-enabled local systems, and
- to require that any cooperative library system that accepts funding under this program agree not to charge a handling fee for lending material to a California public library.

At its June 2000 meeting, the Library of California Board allocated 2000/01 funds to provide subsidy payments to cooperative library systems in support of this strategy.

To claim your reimbursement, complete and return the enclosed **Cooperative Library System Claim for CLSA Statewide Data Base Subsidy** form postmarked no later than **August 31, 2000**. Return it to:

Mickie Potter
California State Library
CLSA Program Office
P.O. Box 942837
Sacramento, CA 94237-0001

Please note: Once this year's subsidy claims have been processed, any remaining funds for this program have been allocated by the Board to other CLSA Statewide Data Base objectives and will be expended in accordance with those objectives. Therefore, **claims received after the August 31 deadline cannot be honored**. If you have any questions, please do not hesitate to contact Tom Andersen at (916) 653-7391, email tandersen@library.ca.gov or Sandy Habbestad at (916) 653-7532, email shabbestad@library.ca.gov.

**CALIFORNIA LIBRARY SERVICES ACT
STATEWIDE DATA BASE PROGRAM**

2000/01

Cooperative Library System Claim for CLSA Statewide Data Base Subsidy

Name of Cooperative Library System_____

Contact Person_____Phone_____

You will be asked a series of questions below which will establish your eligibility, and then you will be asked to supply additional information which will be used to verify your claim. (Note: If your System cannot qualify for the regional server subsidy, you may continue to claim the \$65 OCLC subsidy. Should you choose this option, please use the **2000/01 Public Library Claim for CLSA Statewide Database Subsidy** form sent to you separately as an informational copy.)

Part 1. **Qualification for Subsidy**

- A. Is there a regional resource sharing (Web-to-Z39.50 and/or interlibrary loan) server installed and operational in your cooperative library system as of July 1, 2000? (Note: The definition of regional server includes single-vendor shared integrated library systems.)

_____ Yes _____
(please specify name of software/system)

_____ No

- B. Can the holdings of at least 50% of your library system member libraries—or, alternately, 50% of the total public library holdings in your cooperative library system—be accessed via Z39.50 search? (In other words, is Z39.50 server software installed and operational on the integrated system(s) used at these libraries?)

_____ Yes

_____ No

- C. If your cooperative library system does not share an integrated library system, have you established and tested links (56 Kbps minimum) between your regional server and participating libraries' Z39.50 servers?

_____ Yes

_____ No

D. Have you established a high speed (56 Kbps minimum) connection between the Internet and the regional server?

_____ Yes

_____ No

E. Have you identified regional level technical expertise to assist with server management and troubleshooting?

_____ Yes

_____ No

F. Have you made arrangements for housing and management of the regional server?

_____ Yes

_____ No

G. Has each participating library assigned knowledgeable technical staff who can devote 2-4 hours per week to linked systems activities on an ongoing basis?

_____ Yes

_____ No

H. Does the regional server offer patrons direct, search-only access to the combined holdings of the participating libraries—from within their home libraries or over the World Wide Web? Search results must include bibliographic information and branch level holdings information.

_____ Yes

_____ No

If you answered Yes to items A-H, your cooperative library system qualifies for a regional resource sharing server subsidy of \$5,000. Continue with Part 2 below. If you do not qualify for this subsidy, please do not submit the form.

Part 2. Subsidy Claimed

_____ \$5000 regional resource sharing server subsidy

Part 3. Documentation

Attach detailed instructions for accessing your cooperative library system's regional resource sharing server via the World Wide Web. Include the URL and any required identifiers or passwords, with the name and telephone number of the person to contact for technical assistance with establishing a connection, if necessary. (form enclosed)

Part 4. Designation of Warrantee

(authorized agency to receive, disburse, and account for CLSA funds)

(address)

Part 5. Certification

I hereby certify under penalty of perjury: That I am the duly authorized officer of the claimant herein, that this claim is in fact all true, correct, and in accordance with the law and that payment has not already been received for the amount claimed herein.

I further certify: That this cooperative library system will not charge a fee of any type for lending materials to any other CLSA participating public library or cooperative library system during the period covered by this CLSA Statewide Data Base subsidy, i.e. July 1, 2000 through June 30, 2001.

I further certify: That this cooperative library system will make revisions to local and regional service plans to reflect the availability of linked systems searching, to assess the impact of linked systems access on borrowing patterns and imbalances, and to address related services (e.g. delivery, common loan policies, etc.) that support resource sharing among project participants, and that such revisions will be completed no later than June 30, 2000.

System Name: _____

(Signature of Fiscal Agent or System Coordinator)

(date)

(print name)

(title)

For CLSA use only

Amount awarded: _____

Approval: _____
(CLSA Program Coordinator)

Date: _____

ACCESS TO THE REGIONAL RESOURCE SHARING SERVER

System Name: _____

Contact Person: _____

E-Mail Address: _____ Telephone: _____

URL of Server: _____

IP Address of Server: _____

Login ID: _____

Password: _____

Other details: _____
